

Document 2:

You were off sick (apparently, it is not a good idea to have paella for supper), and your travel agency decided to answer the fax from the Germans as follows:

ATT MR SCHUMACER PLS.

DEAR SIRS

RE GROUP

PLS NOTE THE FOLLOWING REMARKS:

DO YOU WANT THE HOTEL AT ALICANTE ON 6TH NOV ?

BE AWARE THAT JEREZ IS 650 KM FROM ALICANTE. THIS MEANS 9 HRS BY ROAD FROM ALICANTE TO JEREZ AND VICE-VERSA

SHALL WE SUGGEST YOU THE FOLLOWING FLIGHTS ?

NOV 6TH FRANKFURT-MADRID	13.25	15.40
MADRID-JEREZ	18.20	19.50

NOV 11TH JEREZ-MADRID	17.05	18.00
MADRID-FRANKFURT	19.10	22.00

AT PRESENT THERE ARE PLACES AVAILABLE

PLS CLARIFY THESE ITEMS, AND WE,LL GIVE YOU THE PRICE OF THE SERVICES AT ALICANTE AND JEREZ

HOPING TO HEAR FROM YOU SOON,

VIAJES MARIPEPA S.A.

I. Answer the following questions:

1. Is there any problem caused by the format?
2. What is being suggested here?
3. Find any grammar or spelling mistakes in the text.
4. What do you think the answer by the customer is going to be?

II. Write a similar document, in reply to the one you wrote in Worksheet 1, in which you say that (a) Buckingham palace may not be visited, but you can always show them the Changing of the Guard, and (b) Edinburgh is a few hours by train or road from London, and Edinburgh Castle is not a feasible day trip from London. Say that either they spend the night in Edinburgh, or suggest a daytrip to Cambridge as an alternative.