



**Department of Spanish Studies, General Linguistics and Literature Theory  
University of Alicante**

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*Undergraduate level*

## **LINGUISTICS 8806**

**Facilitator:** Irma M Muñoz Baell

### **Workshop II – Preparing an oral presentation**

**Academic year: 2009-2010**

#### **TUTORIAL # 3**

#### ***Preparing your oral presentation further***

**Prepare an outline of your first oral presentation. In doing so, do not forget that your presentation must consist of the following parts (see Tutorial # 1):**

#### **Introduction**

- **Before you begin your oral presentation, state your name and title of the topic that you are presenting.**
- Focus on three points in this section:
  - o why did you choose this particular myth and/or misconception?
  - o what is the subject being addressed?
  - o why is it important to investigate this problem?

#### **Discussing the myth and/or misconception**

- **Be brief and to the point.** Eliminate extraneous detail.
- Mention only those details needed to understand what comes later.
- Lead your audience in a logical manner from one point to the next.

#### **Summary**

- Reinforce what you want the audience to remember by summarising the major ideas at the end of your talk.
- Suggest what might be done to gain more insight into the issue.
- **End the talk on a positive note.**

**Your must hand in a copy of your outline on the day of rehearsal of your first presentation. If you fail to do so, you will not be allowed to: 1) rehearse; and 2) present your topic to the class.**